



110 South Delsea Drive, Clayton, NJ 08312
Phone: (856) 881-5454; Fax: (856) 881-6439

Driver Application

Name (printed) _____

Street Address _____

City, State and Zip code _____

Phone number (home & cell) _____

Date of birth _____

Place of birth _____

Social security number _____

Driver's license number _____ State issued _____

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. I further affirm that I have received a copy, read and agree to the "Guidelines for Use of the Church Van".

***Clayton Baptist Church reserves the right to perform a background check if deemed necessary.
By signing this application you are agreeing to this.***

Name (printed)	
Signature	
Date	

Thank you for completing this application form and for your interest in volunteering with us.

Guidelines for Use of Church Van

Thank you for your willingness to be part of this vital transportation ministry! Here are some guidelines to follow whenever the van is used to transport others.

Policy

- Each driver **MUST** operate the van with another person present. This should be a person of the same sex unless it is another family member, i.e., spouse. The purpose of having another person present is two-fold: so someone can help residents on and off the van to prevent injury and also to be a witness in the event of any incident that may occur or be alleged.
- Each driver must call VOA each Sunday morning by 8AM to confirm that there are people who want to be transported to the service. **The number to call is (856) 881-5550**
- **Contact Tyler Toth ASAP at (856) 562-7667 if you are unable to drive the day you are scheduled.**

Safety Rules

1. The driver is responsible for inspecting the vehicle prior to use to ensure that it is in safe operating condition. Vehicles not in safe driving condition are not to be used, and the Deacons are to be immediately notified of any problems.
2. Drivers must be physically and mentally able to drive safely at all times. Fatigue, medications and physical injuries are just some of the factors that may affect a driver's ability to safely operate a vehicle. Drivers must not drive if not safe to do so, both physically and mentally.
3. Drivers must conform to all traffic laws and make allowances for adverse weather and traffic conditions. Speeding and aggressive driving will not be tolerated.
4. Respect the rights of other drivers and always give pedestrians and bicyclists the right of way.
5. Driving in confined areas, especially those with obstructions and hazards, and all backing from a parked-position require a spotter. When in doubt: GOAL—Get Out And Look.
6. Seat belts must be worn whenever a vehicle is in motion.
7. Cell phone usage by the driver, including texting, is prohibited while driving.
8. All doors must be locked when the vehicle is in route and when it is parked.

Accidents

Any driver, who is involved in a vehicle accident while driving must complete an Accident Report with the Police while at the scene of the accident. The driver must also contact the Deacons as soon as he/she is able to do so.

Checking Out and Returning the Vehicle

Make arrangements with Tyler Toth to pick up keys. • Accident forms, registration, insurance cards and other emergency and contact information can be found in glove box. • Drivers are responsible for returning the vehicle clean, both inside and out. • Drivers shall maintain at least a half-tank of fuel in the van so it is available to other ministries. Notify Tyler when fuel is low.